

**OUTLINE BUSINESS CASE**

<b>Case Title</b>	
<b>Date</b>	

<b>Key Contacts</b>	<b>Name and Job Title</b>
Service/Directorate	
Lead Manager	
Lead Clinician	
Lead Accountant	
Sponsor/Accountable Officer	

<b>Brief Description of Proposal</b>	
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<b>Strategic Alignment – Link to Trust Clinical Strategy/Business Plan</b>	
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<b>Risk Assessment</b>	
<b>Risk(s) Identified</b>	<b>How will the proposal manage the identified risk(s)?</b>
•	•
<b>What are the anticipated benefits to the proposal?</b>	
<b>Tangible Benefits (£, other measurable)</b>	<b>Intangible Benefits (e.g. Quality, Patient Experience)</b>
•	•
<b>What other options have been considered?</b>	
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<b>What will you do if this proposal is not prioritised for investment?</b>	
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<b>Alignment to commissioning intentions</b>	
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<b>Has this been discussed with commissioners?</b>	Yes/No (delete as appropriate)
<b>Commissioner View (if known)</b>	
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<b>Financial Implications</b>	
<b>Activity/Income Impact</b>	
<b>Pay Impact (inc WTE)</b>	
<b>Non-Pay Impact</b>	
<b>Set Up Costs</b>	
<b>SRCP Opportunity</b>	

<b>Capital Implications</b>	
<b>How will revenue and capital costs be paid for? (Will income attribution cover it? Is there any other available funding? Savings – are these already in SRCP? Is any capital requirement in the capital programme?)</b>	
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<b>Timescales if the proposal is approved</b>	
<b>Action</b>	<b>Proposed Timeline</b>
Divisional approval of OBC	
Business Case Review meeting review/sign off	
Completion of Full Business Case (f required)	
Divisional/ODB/Trust Board approval of FBC	
Proposed start date	

<b>Other Implications/Affected Services – Initial Self-Assessment</b>		
<b>Area</b>	<b>Yes/No</b>	<b>Further Detail if Yes</b>
Estates and Facilities	Yes/No	
Division of Diagnostics and Clinical Support	Yes/No	
ICG/FCD/SAS Divisions	Yes/No	
PFI	Yes/No	
Contracting	Yes/No	
Procurement	Yes/No	
IM&T	Yes/No	
Data Protection	Yes/No	
Governance	Yes/No	
CQC Registration	Yes/No	
Legal Implication	Yes/No	
Equality and Diversity	Yes/No	
Communications Team	Yes/No	

<b>Any Further Information</b>
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