



# **Default RISK 2 Form - TU 06/08/2021**

# **Risk User Guides:**

How to complete a Risk Form

Risk Training - Guidance

How to manage a Risk

Risk Scoring Matrix

10 Steps to Reviewing a Risk

# 9544 | Reinforced Autoclaved Aerated Concrete (RAAC)

#### **Risk Details**

| Does this Risk relate to COVID-19?                                     | No  |
|--|---|
|  |   |
| ID   | 9544  |
| Ref  |   |
| Brief description of the Main potential<br>Consequence<br>(Risk Title) | Reinforced Autoclaved Aerated Concrete (RAAC) |
| Risk Type  | Health & Safety                               |
| Risk Sub Type  | Environmental (temp, lighting, heat etc)      |
| Last updated   | 28/03/2023 18:54:42                           |

# **Responsible Leads**

| Risk Handler The most appropriate member of staff to monitor / update the Risk, chase Actions, | - Operational Estates Capital and PFI Manager |
|--|---|
| update the Current Risk Score and Review<br>Dates  |   |

Risk Lead - Head of Estates

Overall responsibility for the Risk Acts as Risk

Overall responsibility for the Risk. Acts as Risk Handler in absence of assigned Risk Handler

Additional User Access
Add staff to this field to provide access to the record. **Please note:** they will NOT receive an email notification

## **Key Dates**

Please note that Risks MUST be regularly reviewed as per policy using the below as guidance:

**Current Risk Score 1-3 - Review Quarterly (91 Calendar Days)** 

**Current Risk Score 4-8 - Review Quarterly (91 Calendar Days)** 

**Current Risk Score 9-12 - Review Bi-Monthly (61 Calendar Days)** 

**Current Risk Score 15-25 - Review Monthly (31 Calendar Days)** 

**Tolerated Risk Log - Review Annually (365 Calendar Days)** 

| Opened Date (dd/MM/yyyy)  | 23/08/2022 |
|---|------------|
| <b>LAST</b> Review Date<br>Date the Risk was last reviewed                      | 28/03/2023 |
| <b>NEXT</b> Review Date (dd/MM/yyyy)  Date the Risk is due to be reviewed again | 23/06/2023 |

#### **Risk Location**

| rgical and Anaesthetic Services (SAS)    |  |  |
|--|--|--|
| ncer Services                            |  |  |
| Cancer Services                          |  |  |
| Royal Blackburn Teaching Hospital - RBTH |  |  |
| Hospital Buildings (Inside)              |  |  |
| Estates Department - RBTH                |  |  |
|  |  |  |

#### **Risk Description**

| What is the concern? | The concern is the 12 month delay in returning the identified spaces back to Clinical   |
|----------------------|---|
| (What is the Hazard) | spaces. The External funding to remove Reinforced Autoclaved Aerated Concrete   |
|                      | oyal Blackburn Hospital has been secured. The project has started to remove roof, remove RAAC, areas to reinstate clinical services disrupted by the works. |
|                      |   |

What are the potential consequences of the concern?

Write a brief summary of what could go wrong. This should include: Who may be affected? What may happen to them? What are the wider organisational / financial implications? Enter facts, not opinions. Do not enter names of people

Delays in the completion of the Heart Care Unit as well as bringing the relocated Chemo service back into onto that floor.

#### **Controls**

What are the existing Controls in place to reduce the Risk?

PFI project management as well as Trust Estates strategy delivery group providing oversight and reporting into the Executive Team.

What are you already doing to reduce / manage the Risk?

What are the gaps or weaknesses in existing Controls?

These need to be considered to formulate the Action Plan

Effectiveness of controls
How effective are the Current Controls?

PFI Managing any delays in project completion

Adequate

#### **Assurances**

Assurances
Confidence we have in the effectiveness of the controls and action plans in place (e.g. regular risk reports, audits, regular monitoring at the Directorate Q&S/Risk Meeting/DMB, reduction in incidents, (falls) etc).

Assurances Funding has been approved by NHSEI and the programme developed is underway. Confidence we have in the effectiveness of the controls and action plans in place (e.g. regular scaffolding, crash decks, and tents are being erected.

Gaps or Weaknesses in Assurances Please describe what gives you less confidence in the effectiveness of the controls in place (Poor monitoring of the risk, Governance/Risk meetings frequently stood down, recent surge

The only concerns will be any risks to budget due to the inflationary pressures.

in incidents, poor risk report mechanisms in place etc).

### **Risk Grading**

### For guidance on scoring, please click **HERE** for risk scoring descriptors

Initial

Please select the Initial Risk Grading.

This is the rating given after the first assessment (at the time the risk becomes apparent)

Click Here for Guidance on Risk Grading

|  | Consequence (initial)       |                 |                  |                       |                             |  |
|--|-----------------------------|-----------------|------------------|-----------------------|-----------------------------|--|
| Likelihood (initial)   | 1 - None /<br>Insignificant | 2 - Low / Minor | 3 - Moderate     | 4 - Severe /<br>Major | 5 - Death /<br>Catastrophic |  |
| 5 - Almost certain Will undoubtedly recur, possibly frequently | 0                           | 0               |                  | 0                     |                             |  |
| 4 - Will probably recur, but is not a persistent issue         |                             |                 | 0                | 0                     | 0                           |  |
| 3 - May recur occasionally                                     | 0                           | 0               | 0                | •                     | 0                           |  |
| 2 - Do not expect it to<br>happen again but it is<br>possible  | 0                           | 0               |                  | 0                     | 0                           |  |
| 1 - Cannot believe that this<br>will ever happen again         |                             |                 |                  |                       |                             |  |
|  | Rating (initia              | I): 12          | Risk level (init | ial): Significant     |                             |  |

Current

PLEASE SCORE AS PER THE INITIAL SCORE ABOVE when first reporting, this will then be updated as the Risk is reviewed over time.

| í | Click H  | oro for | Guidance | on Dick | Gradino |
|---|----------|---------|----------|---------|---------|
| ı | CHCK FIE | 2FE 10F | Guidance | On RISK | Gradino |

| Consequence (current) |
|-----------------------|
| consequence (current) |

| Likelihood (current)   | 1 - None /<br>Insignificant                        | 2 - Low / Minor | 3 - Moderate | 4 - Severe /<br>Major | 5 - Death /<br>Catastrophic |
|--|--|-----------------|--------------|-----------------------|-----------------------------|
| 5 - Almost certain Will undoubtedly recur, possibly frequently |  |                 |              |                       |                             |
| 4 - Will probably recur, but is not a persistent issue         |  |                 | 0            | 0                     |                             |
| 3 - May recur occasionally                                     |  | 0               | 0            | 0                     | 0                           |
| 2 - Do not expect it to<br>happen again but it is<br>possible  | 0  | 0               | 0            | •                     | 0                           |
| 1 - Cannot believe that this will ever happen again            |  |                 | 0            | 0                     | 0                           |
|  | Rating (current): 8 Risk level (current): Moderate |                 |              |                       |                             |

Please add to this each time you change the

Funding has been approved and project is underway.

'Current Score'

**Current Score** Rationale

Please provide your reasoning for the Current score you have chosen.

Target

Please select the Target Risk Grading.

This is the rating given after the first assessment (at the time the risk becomes apparent)

### Click Here for Guidance on Risk Grading

|  | Consequence (Target)        |                 |              |                       |                             |  |
|--|-----------------------------|-----------------|--------------|-----------------------|-----------------------------|--|
| Likelihood (Target)  | 1 - None /<br>Insignificant | 2 - Low / Minor | 3 - Moderate | 4 - Severe /<br>Major | 5 - Death /<br>Catastrophic |  |
| 5 - Almost certain Will undoubtedly recur, possibly frequently | 0                           | 0               | 0            | 0                     |                             |  |
| 4 - Will probably recur, but is not a persistent issue         | 0                           | 0               | 0            | 0                     | 0                           |  |

|   | Rating (Target): 4 Risk level (Target): Moderate |  |  |   |   |
|---|--|--|--|---|---|
| 1 - Cannot believe that this will ever happen again           |  |  |  | • | 0 |
| 2 - Do not expect it to<br>happen again but it is<br>possible |  |  |  |   | 0 |
| 3 - May recur occasionally                                    |  |  |  |   |   |

**Actions** 

No actions

# Notepad

Notes

Please use this as the progress notes for this

risk

# **Reporter & Notifications**

| ID     | Surname | Forenames | Туре     | Subtype            |
|--------|---------|-----------|----------|--------------------|
| 812451 |         |           | Employee | Datix User Account |

## **Notifications**

| Recipient Name | Recipient E-mail | Date/Time           | Contact<br>ID | Telephone Number | Job title                                       |
|----------------|------------------|---------------------|---------------|------------------|---|
| AD             |                  | 23/08/2022 12:04:07 | 37791         | 83867            | Divisional Director of<br>Nursing - SAS         |
| AH             |                  | 23/08/2022 12:04:07 | 58263         | 01282 805162     | Matron - Cancer services                        |
| JW             |                  | 23/08/2022 12:04:07 | 58890         |                  | SAS Quality & Safety<br>Facilitator             |
| AC             |                  | 23/08/2022 12:04:07 | 105981        |                  | Cancer Data Manager -<br>Cancer Services        |
| KE             |                  | 23/08/2022 12:04:07 | 123761        | 82077            | Quality and Safety<br>Facilitator - Family Care |

| b                 |                              |                     | - T     |        |  |
|-------------------|------------------------------|---------------------|---------|--------|--|
| Stone, Lisa       | lisa.stone@elht.nhs.uk       | 23/08/2022 12:04:07 | 126840  |        | Personal Assistant -<br>Cancer Services                  |
| Subar, Daren      | daren.subar@elht.nhs.uk      | 23/08/2022 12:04:07 | 429719  | 85604  | Consultant General<br>Surgeon                            |
| Governance, SAS   | sasgovernance@elht.nhs.uk    | 23/08/2022 12:04:07 | 529758  |        | Shared Inbox   |
| Rogers, Caroline  | caroline.rogers@elht.nhs.uk  | 23/08/2022 12:04:07 | 715717  | 833362 | Lead Cancer Nurse -<br>Cancer Services                   |
| Holden, Veleda    | veleda.holden@elht.nhs.uk    | 23/08/2022 12:04:07 | 772521  | 83264  | Quality and Safety Lead<br>SAS                           |
| Feeney, Karen     | karen.feeney@elht.nhs.uk     | 23/08/2022 12:04:07 | 803566  | 82755  | SAS Quality & Safety<br>Facilitator                      |
| Ayres, Lisa       | Lisa.ayres@elht.nhs.uk       | 23/08/2022 12:04:07 | 980348  |        | Higher Clerical Officer -<br>Estates and Facilities      |
| Livesey, Karen    | karen.livesey@elht.nhs.uk    | 23/08/2022 12:04:07 | 1004346 |        | CNS - Cancer services                                    |
| Soorma, Ozayr     | ozayr.soorma@elht.nhs.uk     | 23/08/2022 12:04:07 | 1091002 |        | Service Improvement<br>Analyst - SAS                     |
| Wainman, Matthew  | Matthew.Wainman@elht.nhs.uk  | 23/08/2022 12:04:07 | 1139890 | 84258  | Directorate Manager -<br>Cancer Services and<br>Oncology |
| Cole, Victoria    | victoria.cole@elht.nhs.uk    | 23/08/2022 12:04:07 | 1144644 |        | Data and Performance<br>Manager - Cancer Services        |
| Jackson, Stephen  | stephen.jackson@elht.nhs.uk  | 23/08/2022 12:04:07 | 1175772 |        | Quality and Safety<br>Facilitator - SAS                  |
| Kyzas, Panayiotis | panayiotis.kyzas@elht.nhs.uk | 23/08/2022 12:04:07 | 1215019 |        | Clinical Director - Cancer<br>Services                   |
| Pickering, Leah   | leah.pickering@elht.nhs.uk   | 23/08/2022 12:04:07 | 1218556 |        | Divisional Director of<br>Operations - SAS               |
| Appiah, Andrew    | Andrew.Appiah@elht.nhs.uk    | 23/08/2022 12:03:53 | 812451  | 82261  | Operational Estates<br>Capital and PFI Manager           |

| Email Communication                       |                            |           |                 |  |  |  |  |  |  |
|---|----------------------------|-----------|-----------------|--|--|--|--|--|--|
| Recipients                                |                            |           |                 |  |  |  |  |  |  |
| Message                                   |                            |           |                 |  |  |  |  |  |  |
| Message history                           |                            |           |                 |  |  |  |  |  |  |
| Date/Time                                 | Sender                     | Recipient | Body of Message |  |  |  |  |  |  |
| No messages                               | •                          |           | ·               |  |  |  |  |  |  |
| Linked Records                            |                            |           |                 |  |  |  |  |  |  |
| No Linked Records.                        |                            |           |                 |  |  |  |  |  |  |
| Documents                                 |                            |           |                 |  |  |  |  |  |  |
| No documents.                             |                            |           |                 |  |  |  |  |  |  |
| This field is to be used ONLY by the Cent | ral Governance Team. Th    | ank you   |                 |  |  |  |  |  |  |
| Date Approved at RAM                      |                            |           |                 |  |  |  |  |  |  |
| Risk Theme                                |                            |           |                 |  |  |  |  |  |  |
| Register                                  | Standard Risk Register (SR | RR)       |                 |  |  |  |  |  |  |

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